

Managing International Travel

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Managing International Travel

- Legal considerations
- Major international travel risks
- Travel risk assessment
- Preparing for travel
- Crisis and business continuity management
- Insurance/compensation considerations
- Staff member/family considerations
- Do you have a travel safety management system?

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- Legal Considerations:
 - Criminal Law: within territorial limits
 - Civil Liability: potential global reach
 - what does “duty of care” look like?
 - the critical role of benchmarking
 - Case law:
 - Cape Plc
 - Dusek/Stormharbour Securities
 - Cassley/GMP Securities & Sundance Resources.

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- Major international travel risks
 - Security
 - Transportation
 - Health
 - Natural disasters

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- Travel Risk Assessment (TRA)
 - do you need a risk assessment?
 - generic versus individual, or both..?
 - what is a “suitable and sufficient” TRA?
 - who should complete it?
 - IOSH publication “Safety without borders”

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- Preparing for travel:
 - risk assessment
 - transport/accommodation logistics
 - the role of the travel agent/implant
 - travel tracking
 - health considerations
 - communication/contact – will these work
 - messages/warnings when travelling
 - training: classroom or e-learning, or both..
 - corporate security or embassy support
 - crisis management awareness

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- Crisis and Business Continuity Management
 - Is there a company crisis management plan
 - Is there a senior crisis management team
 - Is there an incident response plan
 - Is there full inclusion of relevant stakeholders
 - are competent response contractors retained:
 - medical evacuation
 - security response
 - disaster management
 - Are the right staff authorised/funded to make immediate, possibly costly decisions?

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- Insurance/Compensation Considerations:
 - policy on compensation when things go wrong?
 - Self-funded, insured, captive, or a mix?
 - medical/working incapacity insurance
 - accident insurance
 - pension arrangements
 - salary arrangements
 - funeral arrangements

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- Staff member/family considerations:
 - Employee assistance programme
 - Family Focal Point team
 - trained HR/Company contacts
 - Agreed/insured family support

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- So, in summary, do you have a Travel Safety Management System?
 - will it effectively manage this corporate risk?
 - will it support staff and their families?
 - will it maintain the appetite for travel and risk taking amongst staff?
 - will it safeguard your corporate reputation?